PRESENTATION AUDIT

STYLE

- ◯ Eye Contact/Targeting
- ◯ Projection
- ◯ Gestures
- ◯ Movement
- ◯ Audience Rapport
- ◯ Comfort Level
- ◯ Energy Level
- ◯ Sincerity
- ◯ Control
- ◯ Pause
- ◯ Pace
- ◯ Voice Modulation
- ◯ Interaction

CONTENT

- ◯ Relevant Opening
- ◯ Emphasis of Key Issues
- ◯ Clear Objective
- ◯ Clear Agenda
- ◯ Clear Transitions
- ◯ Clear Summary with Key Points
- ◯ Visual Aids Clarity
- ◯ Dynamic Ending
- ◯ Persuasiveness
- ◯ Simplicity
- ◯ Content Tailored to Audience
- ◯ Questions Clearly Answered (Point-Example-Point)

WHAT WORKED WELL

IDEAS FOR NEXT TIME